

**OFFICE OF ADMINISTRATIVE HEARINGS
STATE OF CALIFORNIA
GENERAL JURISDICTION DIVISION**

School District Request to Set Teacher Dismissal Case

Case Information

Date

From

Case Name

OAH Case Number

Name of District

District Attorney/Representative Contact Information

Name

Mailing Address

Telephone

Email

District Attorney/Representative Preferred Method of Service

E-file

U.S. Mail

Respondent Contact Information

Name

Mailing Address

Telephone

Email

Respondent Preferred Method of Service

E-file

U.S. Mail

Respondent Attorney Contact Information

Name

Mailing Address

Telephone

Email

Respondent Attorney Preferred Method of Service

E-file

U.S. Mail

Type of Pleading

Dismissal from Employment (Education Code, section 44934)

Dismissal (Education Code section 44944.1)

ALJ Hearing Only (Education Code section 44934.1)—Solely Egregious Misconduct

Three Member Commission Required

ALJ Hearing Only – parties elected to waive hearing by CPC (Waiver attached) (Education Code section 44944(c)(1))

If Demand for Hearing is not attached to this Request to Set, a hearing may not be set

Has there been an Immediate Suspension pending dismissal?

Yes

No

Date by which case must be heard

Time Estimate for Hearing

Hours

Days

Hearing Location

Provide at least three dates preferred (All Parties) (California Code of Regulations, title 1, section 1018(a)(6))

Dates coordinated with all parties?

Yes

No

If no, attach DGS-OAH Form 21 (Statement of Agency's Reasonable Efforts to Confer). Failure to coordinate dates or provide an explanation will result in OAH assigning hearing dates.

Dates unavailable for at least 6 months (All Parties)

Additional comments and/or instructions

School District to provide court reporter

For E-filing <https://www.applications.dgs.ca.gov/oah/oahsftweb>

NOTICE: This is not a reservation of dates. Completion of this form does not guarantee that you will receive the hearing dates requested. Dates are subject to availability at the time OAH processes this form.

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Privacy Notice

This notice is provided pursuant to the Information Practices Act of 1977 (Civil Code, Section 1798 et seq.).

All information and records submitted to OAH may be subject to disclosure in accordance with the California Public Records Act (Government Code, Section 6250 et seq.), and other applicable authority unless expressly prohibited by law. Proceedings before OAH and records held by OAH are public unless otherwise provided by statute (Government Code, Section 11425.20). For example, the Family Educational Rights and Privacy Act (FERPA 20 United States Code Section 1232(g)) recognizes privacy rights to educational records in certain limited circumstances. It is the obligation of the parties to determine if case filings or proceedings require privacy protections. OAH cannot provide legal advice.

The Information Practices Act requires OAH to provide notice to individuals who submit personal information to OAH.

- 1) This notice does not apply to information provided by an agency or to routine contact information collected by OAH for the purpose of identification or communication regarding the case.
- 2) To the extent this form seeks information about a need for accommodation, OAH requests the information for the sole purpose of making a determination about the accommodation an individual is seeking. An individual seeking an accommodation is not required to use this form; it is provided as a convenience only. OAH can request this information in accordance with the Americans with Disabilities Act (42 United States Code Section 12101 et seq.).
- 3) Requests for Public Records or information maintained in accordance with the Information Practices Act shall be directed to the OAH Public Records Officer, 2349 Gateway Oaks Drive, Suite 200, Sacramento, CA 95833, (916) 263-0550, or OAHPR@dgs.ca.gov