THE STATE OF NEW HAMPSHIRE
JUDICIAL BRANCH

http://www.courts.state.nh.us

Court Name: _____

Case Name: Estate of _____

Case Number: _____
(if known)

PETITION FOR SMALL ESTATE ADMINISTRATION

☐ Original ☐ Amended

1. Petitioner Name _____ Telephone _____
   Mailing Address _____
2. Petitioner Name _____ Telephone _____
   Mailing Address _____
3. Attorney Name _____ Telephone _____
   Firm name _____
   Mailing Address _____ Bar ID# _____
4. Deceased Name _____ Date of Death _____
   Residence (city or town) _____
5. Deceased died: ☐ with will ☐ without will
6. Petitioner was: ☐ named ☐ not named ☐ in will of the deceased.
7. Petitioner's relationship to deceased: _____

Instructions for completing this section of the form. List only personal property such as cash, bank accounts, stocks, bonds, vehicles; no real estate is allowed on a small estate administration (aka voluntary administration).

In the description of assets section, include specific identifying information such as: model, vehicle identification number, serial numbers, name of bank and account numbers, certificate of deposit numbers, etc.

If this is an amended petition, list the new assets followed by the total value of the estate reported on the original petition.

ASSETS	DESCRIPTION OF ASSETS	VALUE
		$
		$
		$
		$
		$
		$
		$
Total value of personal estate reported on original petition (if this is amended petition)	Descriptions listed on previous petition(s).	$
TOTAL PERSONAL ESTATE – NOT TO EXCEED $10,000		$

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PETITION FOR SMALL ESTATE ADMINISTRATION

Petitioner asks to serve as voluntary administrator of such estate and will administer the same according to law.

I certify that on this date I provided this document(s) to the parties who have filed an appearance for this case or who are otherwise interested parties by: ☐ Hand-delivery OR ☐ US Mail OR ☐ Email (E-mail only by prior agreement of the parties based on Circuit Court Administrative Order).

_____ Date

_____ Petitioner Signature
(must be signed in presence of notarial officer)

_____ Date

_____ Petitioner Signature
(must be signed in presence of notarial officer)

State of _____, County of _____

This instrument was acknowledged before me on _____ by _____
Date Petitioners

My Commission Expires _____
Affix Seal, if any

_____ Signature of Notarial Officer / Title

ORDER

The voluntary administrator's authority to administer is expressly limited only to asset(s) listed on this form. Out of the assets collected, the voluntary administrator shall pay debts and expenses of the estate in accordance with RSA 167:13, 554:19 or 557:34 as applicable, and shall take no fees for his/her services.

A statement of administration must be filed no earlier than 60 days, nor later than 90 days, from the administrator's appointment. If an amended petition is filed, the original due dates are applicable. No distribution of the final balance shall be made until the statement is approved by the court. Any distribution should be according to the will of the deceased, if any, or if no will, in accordance with RSA 561.

If letters testamentary or of administration are later granted, the voluntary administrator's power shall cease, and he/she shall deliver to the rightful executor or administrator all assets and funds of the estate in his/her possession, and file a statement of administration with the court.

☐ Petition for Small Estate Administration is granted.

☐ Petition for Small Estate Administration is denied.

_____ Date

_____ Judge

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